

UNITED STATES DISTRICT COURT  
Southern District of Iowa

U.S. Courthouse  
123 East Walnut Street  
Des Moines, Iowa 50309



Jury Helpdesk  
1-888-408-2651  
IASD\_JuryHelpdesk@iasd.uscourts.gov

**Federal Jury Service Qualification Questionnaire**  
**ACTION REQUIRED**

<JUROR BARCODE HERE>  
<Name> Participant Number: <Participant #>  
<Address Line 1>  
<City, State, Zip>  
<USPS BARCODE HERE>

QR CODE



The United States District Court for the Southern District of Iowa has randomly selected your name to determine if you are qualified to serve as a prospective juror. **Federal law requires you to complete a juror qualification questionnaire within 10 days after receiving this notice.** Please complete your questionnaire online by scanning the QR code above or by visiting the court's website at [www.iasd.uscourts.gov](http://www.iasd.uscourts.gov) to access eJuror.

**No computer access?** You may request a paper version of the questionnaire be mailed to you by calling the jury helpdesk at 1-888-408-2651 and following the prompts.

Completing the Qualification Questionnaire is the first step to determine if you are eligible to serve as a juror. **This is not a summons to report for jury duty; therefore, no service dates are provided with this notice.** If you are randomly selected for future jury service, you will receive an official jury summons by mail.

**Excuse Requests**

Do not contact the court to inform us why you think you should be excused or disqualified, unless you or the intended recipient fall under one of the following categories:

- ✓ 70 years of age or older and do not wish to serve
- ✓ Deceased
- ✓ Moved out of the state of Iowa

If one of these categories does apply to you or the intended recipient, call 1-888-408-2651 and follow the prompts.

**No other grounds for excuse will be considered at this time.** You **MUST** fill out the qualification questionnaire. Your questionnaire will be reviewed to determine your eligibility to serve as a juror.

Questions and requests can quickly be handled by calling our jury helpdesk line at 1-888-408-2651, but if you need further assistance, you may leave a voicemail for the jury department or for the fastest response, please send an email to [IASD\\_JuryHelpdesk@iasd.uscourts.gov](mailto:IASD_JuryHelpdesk@iasd.uscourts.gov).

EASY ONLINE STEPS TO ACCESS

**eJUROR**

1.

**Visit the website:**

[www.iasd.uscourts.gov](http://www.iasd.uscourts.gov)  
or scan QR code

2.

**Click the "eJuror" link**



3.

**Enter required information**

Enter your 9-digit participant number (located near your name and address), date of birth, and the first three letters of your last name

4.

**Follow the screen prompts**

Make sure to answer each question

5.

**Review and submit**

Review your responses and submit your answers by clicking "Confirm" at the end of the questionnaire